

**Town Of Quintana
Minutes of the Regular Meeting
December 12, 2011 7:00 p.m.**

Item 1: Meeting was called to order at 7:00pm

Present:	Jerry Masters Leon Cortese	Harold Doty Kim Richardson	Gary Wilson
Guests:	Kathy Wilson Jeff Kapaza	Charles Eastland Dee Kindred	Tom Tatoni
Absent:	Beth Mohr	Lauren Anderson	

Item 2: Pledge of Allegiance was led by Jerry Masters.

Item 3: There were no comments to the council from citizens/visitors.

Item 4: The minutes from November 28, 2011 were reviewed and Jerry Masters motioned to accept the minutes as written seconded by Harold Doty. Motion passes with a 2/0/2 vote with Leon Cortese abstaining as well as Gary Wilson due to his absence at the November 28 meeting.

Item 5: While reviewing the financial report for November, Jerry Masters requested more information on the voided checks in November as well as Capital Outlay. Gary Wilson motioned to accept the financial report as is, and Jerry Masters seconded. Motion passed with a 3/0/1 vote with Leon Cortese abstaining.

Item 6: Charles Eastland presented the CCN Map and information. Charles stated that right now on file was only the West End system and Cortez St. He submitted a proposal a few weeks ago to add all of the area within city limits. He also stated that modifying the CCN may not gain anything for the city other than having the correct information on file. He also clarified that FLNG is not inside our CCN or city limits due to LNG being a part of the industrial district. Harold Doty suggested contacting the attorney, Russell & Rodriguez, to make sure that the modification would not affect the Rucker case. Charles stated that Round one is still waiting on the go-ahead for Matula Matula. Round 2 recovery should begin the design phase in February. Charles has received calls about the bid for the well collection line and Matula Matula has requested the bid be extended due to the holidays. Jerry Masters motioned to allow Charles Eastland to continue in his efforts for the Hurricane Recovery as well as the 6" Well Collection Line. Motion was seconded by Gary Wilson and passed with a 3/0/1 vote with Leon Cortese abstaining.

Item 7: Discussing the Interlocal Agreement with Brazoria County, the council reviewed the attachments and Jerry Masters attended the meeting held by the county on Friday, December 9th. He learned that the Town can withdraw from this agreement at any time with the majority of the council in agreement. Motion was made by Harold Doty to accept and go forward with the Interlocal Agreement with Brazoria County. Motion passed with a second from Jerry Masters and a vote of 3/0/1 with Leon Cortese abstaining.

Item 8: The floor was given to Jerry Masters to discuss letters to residents for non-compliance. The areas in question were destroyed by Hurricane Ike, and the need for removal of buildings and of clearing the left over debris. Jerry wanted to make it clear that we are not trying to take away anyone's property, just clean up the island for safety. Kim Richardson stated that she will review ordinances to make sure they are up to state code, and then we will need to send certified letters to the residents that are in violation of the ordinance and have a hearing for them. If properties can be repaired, they must have a plan of action to bring it up to code. If they are unable to bring it up to code, then they must be given time to demolish the buildings. The decision was made to include a response timeline in the letters. Jerry Masters motioned to proceed with the letters with a report at the February meeting seconded by Gary Wilson. Motion passed with a 3/0/1 vote with Leon Cortese abstaining.

Item 9: In new business, discussion over the remodeling of Town Hall brought a suggestion to tear down and build a new Town Hall. Leon Cortese suggested contacting D.E. Harvey for an estimate. Discussion was opened to council for consideration. Jerry Masters agreed that it would be a good idea to look into. Charles Eastland suggested having our starting elevation a few feet higher and having break away walls for the enclosure downstairs. He also suggested having a design build package to put out for bid. Jerry Masters motioned to have Charles and others come in and inspect the building to see if it is structurally sound. No second, motion failed. Gary Wilson motioned to have Charles Eastland inspect the building and move forward from there with a second from Jerry Masters. Motion passed with a 2/0/2 vote with Leon Cortese and Harold Doty abstaining.

Item 10: Discussing the city vacancy on the HUD Committee, it was suggested that Jerry Masters step in as the Chairman of the committee. Gary Wilson motioned to name Jerry Masters as Chairman of the HUD Committee and Harold Doty seconded. Motion passed with a 2/0/2 vote with Leon Cortese and Jerry Masters abstaining.

Item 11: The floor was given to Harold Doty to present an update on the Water Board. Harold stated that they have put information together for the TDRA project. The bid for the 6" water line has been in the paper. An update on the Coastal Bend issue is that Rucker is appealing the decision against him. The backup generator is also repaired and back at Town Hall. No motion is necessary.

Item 12: In discussing the water bills for 2012, Leon Cortese brought up that he would like to try to not mail out or have any water bills for residents from Jan 1, 2012 to December 31, 2012 due to the current economy. Kim suggested adjusting to coincide with the Town's fiscal year. Leon stated that we would refund any credits we currently have, and any overages will be charged to the residents. Harold Doty raised the question on whether it would affect the CCN. Motion from Jerry Masters to have Charles Eastland make sure this will not affect the CCN and report back to Harold Doty. Council will continue discussion in January meeting after all facts are reported. Second by Harold Doty, and motion passes with a 3/0/1 vote with Leon Cortese abstaining.

Item 13: Jerry Masters was given the floor to discuss the National Hurricane Conference. He stated that the conference has excellent training and information, so he wanted to bring it to council to decide to send a representative. It is a full week for the conference and with all the

changes in the government and FEMA from last year, Leon Cortese suggested that it would be beneficial to send a representative. Harold Doty motioned to send a representative to the National Hurricane Conference in March. Gary Wilson seconded and motion was passed with a 3/0/1 vote with Leon Cortese abstaining.

Item 14: The floor was opened to council for any recent updates to be brought forth. Jerry Masters stated that he would like to see the transfer of monies from the checking to the money market to bring the checking balance down to \$400,000. Leon Cortese stated that he had a conversation with the banker and she will investigate and report back. Jerry Masters also stated that we need to have an election for new council member and city secretary. H-GAC is requesting that Quintana have one more project, and Jerry suggested that we elevate the water meters using the federal funds from H-GAC. Gary stated that the power was off at Town Hall by way of a flipped switch this whole weekend and we have since taken steps to stop anyone from getting in. Harold Doty and Leon Cortese had no updates.

Item 15: Jerry Masters motioned to adjourn and Gary Wilson seconded. Motion passed and meeting adjourned at 8:11 pm.

Leon Cortese
Mayor Pro-Tem

Attest – Lauren Anderson
Acting City Secretary